



22. Nappy Changing and Toilet Training Policy and Procedure

Statement of intent

No child is excluded from participating in pre-school who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We provide suitable hygienic changing facilities for changing any children who are in nappies and exercise good hygiene practices in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

Children's privacy is considered and balanced with safeguarding and supports needs when changing nappies and toileting. All children are treated with dignity, care and compassion during nappy/soiled clothes changing. Staff will ensure this time is calm and relaxed and discreet.

We have an adequate supply of clean bedding, towels, spare clothes and any other necessary items.

We have adequate number of toilets and hand basins available to the children and separate toilet facilities for adults.

Procedures for nappy/soiled clothing changing

- Nappies are changed once per session and when necessary in between, unless otherwise agreed between key person and parent. The child's key person will agree individual children's nappy changing routines with parents on entry to pre-school.
- Children wearing nappies must bring a bag containing nappies, wipes, cream, etc. This bag must be clearly labelled with the child's name. Children who are toilet training must bring a named bag with spare clothes (including underwear, socks and shoes) in case of accidents.
- Nappy cream can be applied if supplied by parents/carers and with the agreement of the child's keyperson.

- When a child does not have spare nappies with them, pre-schools supplies will be used and parents informed. When pre-school spare clothes are used parents must wash and return them in good time.
- Children are checked regularly throughout the session. Those who are toilet training are asked and reminded regularly.
- Where possible, but not always, the child's key person will be responsible for checking and changing.
- Gloves are worn for changing nappies and soiled clothes.
- Staff observe good hygiene procedures, i.e. check mats, steps, toilet seats are clean before and after use.
- Adults ensure that changing time is relaxed and a time for bonding with their keychild and a time to promote independence in young children.
- Children are encouraged to take an interest in using the toilet.
- Children are supported to wash their hands with soap and water.
- Disposable paper towels are provided for hand drying. Towels are placed in a pedal bin after use.